

Al Qalam Academy Application Form

*ALL parts of this form must be completed by applicants.
Failure to do so will result in the application not being processed.*

Please ensure all details are precise and correctly spelt.

Pupil Details

First name/s:		Surname:	
Date of birth:	Current Age:	Sex	
Place of birth:	Nationality:		
Full Address:			
			Post code :
Tel (home):		Tel (work):	
Mobile :	Email:		
Fathers name :			
Mothers name :			
Name of sibling already at the Madrasah:			
Session 1 (4.20 - 5.50pm)	Session 2 (6.00 - 7.30pm)	Hifz (5.00 - 7.30pm)	

Emergency Contact *(must be different from above)*

Full Name :	
Relationship to applicant	
Address	
Post code :	
Tel (home) :	Mobile :

Previous Madrasah Education *(if any)*

Name of Madrasah/school:		
Address:		
Post code:	Tel:	
Length of stay:	year/s	months
How many parts of Quran/Qaidah completed?		
Can applicant pray Salah?		
Reason for leaving current Madrasah?		

Current School Details

Name of school:	
Address (road & area will suffice)	

Ethnic Background

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Please select the group which best represents your ethnic background.	Pakistani		Bangladeshi	
	Indian		Somali	
	West African		Afghan	
	Arab		English	
	Other (please state):			

Health & Medical Conditions

Does your child have any allergies or medical conditions?	
Does your child have any special educational needs?	
Gp name & address	

Other Information

If there is any other information which you think is relevant for the progress of your child, please state, e.g. applicant is an orphan, parents are separated.

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Declaration

I will adhere by the Madrasah rules including (but not limited to):
<ol style="list-style-type: none"> 1 I will send my child to the Madrasah every day and will drop & collect my child on time. 2 I will park in a legal & safe place and will not park in front of the Masjid on double yellow lines 3 I will ensure that fee payments are paid in full & on time, either quarterly or in 11 installments at the beginning of each month as detailed on the student fee slip. 4 I will ensure my child is dressed in uniform & my child`s haircut is according to Islamic etiquettes 5 I indemnify the Madrasah against any injuries, harm, damages & claims during my child`s attendance. 6 All concerns and complaints will be made directly to the head teacher & I will not approach or reprimand any member of staff.
I fully understand that not complying with the above rules and those attached with this application form will result in the discontinuation of my child's studies at Al Qalam Academy.

I confirm that the information provided is correct to the best of my knowledge.

Signature :	Date :
Relationship to applicant :	

Official Use Only

Date application received :		Received by:	
Date of admission :			
Fee slip given to parent/guardian/child :			